



## Utica Community Schools

# Secondary Specialty Programs Application

Utica Academy for International Studies/International Baccalaureate (UAIS/IB)

Utica Center for Mathematics, Science and Technology (UCMST)

Utica Center for Science and Industry (UCSI)

Stevenson Manufacturing, Automation, Design and Engineering (MADE) Academy

2018-2019

This application is designed specifically for current eighth graders seeking admission to the Secondary Specialty Programs in Utica Community Schools and is in compliance with Board of Education Policy 6275. A complete and timely submitted application is required to be considered for placement at one of the Secondary Specialty Programs. Acceptance will be based on the application and the following requirements:

### Secondary Specialty Program Requirements

#### Utica Academy for International Studies (UAIS/IB):

1. A full year credit in Algebra I prior to the start of ninth grade\*
2. Entrance Test\*\*
  - Math
  - Writing/Essay
  - Socratic Circle
3. Student Writing Prompt\*\*\*
4. Grade History (Transcript)\*\*\*\*

#### Utica Center for Mathematics, Science and Technology (UCMST):

1. A full year credit in Algebra I prior to the start of ninth grade\*
2. Entrance Test\*\*
  - Math
  - Science
  - Writing/Essay
3. Student Writing Prompt\*\*\*
4. Grade History (Transcript)\*\*\*\*

#### Utica Center for Science and Industry (UCSI):

1. Math 8 completion prior to the start of ninth grade
2. Entrance Test\*\*
  - Math
  - Reading
  - Writing/Essay
3. Student Writing Prompt\*\*\*
4. Grade History (Transcript)\*\*\*\*

#### Stevenson Manufacturing, Automation, Design and Engineering (MADE) Academy:

1. Math 8 completion prior to the start of ninth grade
2. Student Writing Prompt\*\*\*
3. Grade History (Transcript)\*\*\*\*
4. Currently enrolled at Davis Jr. High, Heritage Jr. High or Jeannette Jr. High, and will be attending Stevenson High School.

\* Credit equals a C- (70%) or better for successful completion.

\*\* Rubrics and testing information for the specialty programs can be found at [www.uticak12.org](http://www.uticak12.org).

\*\*\* The student writing prompt can be found on page 6 of this application.

\*\*\*\* Final grades from the seventh and first quarter of the eighth grade will be reviewed as part of this application. Pupil Services will attach grades to the application for UCS students. Non UCS student applicants must submit a copy of their grades along with their application.

### Secondary Specialty Program Eligibility

Residents of the district and non-resident (Schools of Choice) students enrolled in Utica Community Schools by the start of the eighth grade year are eligible to apply for the secondary specialty programs. For specific definitions and processes



## **Application Deadline/Notifications**

**Applications must be received by the Pupil Services Office or post marked by 3 p.m. on Monday, February 26, 2018.**

Applications that arrive past the deadline or are incomplete will not be considered for acceptance into a specialty program.

Applications may be submitted online or in paper form. This application is available in printable form at [Uticak12.org/SecondarySpecialtyPrograms](http://Uticak12.org/SecondarySpecialtyPrograms). Printed applications in English, Arabic, Albanian, Spanish and Urdu are available in UCS junior high school counseling offices.

Completed paper applications are to be mailed to the following address. Please allow 2 to 3 days of mail time prior to the deadline.

Utica Community Schools  
Pupil Services Office  
11303 Greendale  
Sterling Heights, MI 48312  
ATTN: Secondary Specialty Programs

Online applications are time-stamped upon submission. Paper applications that are mailed will be time-stamped once received by the Pupil Services office.

Notification for placement into a program will occur no later than March 29, 2018.

Commitment deadline is April 20, 2018.

If needed, future mailings will be provided to those on a program waiting list.

## **Open House Schedule/Student Shadowing**

Open houses for the specialty programs have been scheduled for students and parents/guardians. The open house schedule is:

<b>UCSI</b>	<b>January 30<sup>th</sup></b>	6:30 p.m. at <u>Instructional Resource Center, 14201 Canal, Sterling Heights, 48313</u>
<b>UAIS/IB</b>	<b>February 1<sup>st</sup></b>	6:30 p.m. at <u>UAIS at Heritage Junior High, 37400 Dodge Park, Sterling Heights, 48312</u>
<b>UCMST</b>	<b>February 6<sup>th</sup></b>	6:30 p.m. at <u>Instructional Resource Center, 14201 Canal, Sterling Heights, 48313</u>
<b>MADE</b>	<b>February 13<sup>th</sup></b>	6:30 p.m. at <u>Stevenson High School, 39701 Dodge Park, Sterling Heights, 48313</u>

If you would like information on student shadowing or additional program information, please contact:

UAIS/IB: Christopher Layson at [christopher.layson@uticak12.org](mailto:christopher.layson@uticak12.org)

UCMST: David Ersig at [david.ersig@uticak12.org](mailto:david.ersig@uticak12.org)

CSI: Jill Rilley at [jill.rilley@uticak12.org](mailto:jill.rilley@uticak12.org)

MADE: Alison Hildebrand at [alison.hildebrand@uticak12.org](mailto:alison.hildebrand@uticak12.org)

**Student Information:**Please type or PRINT NEATLY and use blue or black ink only.Student's Name: \_\_\_\_\_  
Last Name First Name M.I.

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home #: \_\_\_\_\_ Student Mobile #: \_\_\_\_\_

Student email address: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Current Grade: \_\_\_\_\_ Sex:  Male  Female

Current school: \_\_\_\_\_ High school to attend: \_\_\_\_\_

**Specialty Program Selection**Select the Specialty Program(s) you are applying to. If no second choice is desired, select "None" for you second choice option. **A second choice is not required.**

Consider your choice(s) carefully before submitting your application. Your first and/or second choice selections cannot be changed once your application is submitted.

Student is applying to:

Choice:

\_\_\_\_ Utica Academy for International Studies (UAIS/IB)

\_\_\_\_ Utica Center for Mathematics, Science and Technology (UCMST)

\_\_\_\_ Utica Center for Science and Industry (UCSI)

\_\_\_\_ Stevenson Manufacturing, Automation, Design and Engineering (MADE) Academy

**Parent/Legal Guardian 1 Information:**

First and Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ / \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Mobile #: \_\_\_\_\_ Home/Work/Alt. #: \_\_\_\_\_

**Parent/Legal Guardian 2 Information:**

First and Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State: \_\_\_\_\_ / \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Mobile #: \_\_\_\_\_ Home/Work/Alt. #: \_\_\_\_\_

Student lives with:  Parent/Legal Guardian 1  Parent/Legal Guardian 2  BothEmail address to use for Application Communication. **Enter ONE email address only**

\_\_\_\_\_

## Test Session Selection

Upon review of the application, students that meet the program requirements for the selected choice(s) of program will have an opportunity for required testing as part of the acceptance and selection process. Each program has a separate test and should be considered when scheduling.

Test sessions must be selected in advance. If a test session has reached capacity, the student will be contacted with an alternate testing date or time. You will receive a confirmation at the primary email address you provided with the testing date, time, location, length of testing and required materials.

Select a testing session for the first choice and for the second choice program (if applicable) selected by the student.

**IMPORTANT: Review your selections carefully. Programs may have the same testing window date and time. Do not choose the same testing window for multiple programs.**

Note: Programs are listed in alphabetical order and not by specialty program preference.

### Utica Academy for International Studies (UAIS/IB):

- |   |                                    |    |                                     |
|---|------------------------------------|----|-------------------------------------|
| <input type="checkbox"/> Saturday, March 3, UAIS at Heritage Junior High  | <input type="checkbox"/> 8:00 a.m. | or | <input type="checkbox"/> 12:30 p.m. |
| <input type="checkbox"/> Saturday, March 10, UAIS at Heritage Junior High | <input type="checkbox"/> 8:00 a.m. |    |                                     |

### Utica Center for Mathematics, Science and Technology (UCMST):

- |  |                                     |
|--|-------------------------------------|
| <input type="checkbox"/> Saturday, March 3, Instructional Resource Center  | <input type="checkbox"/> 12:30 p.m. |
| <input type="checkbox"/> Saturday, March 10, Instructional Resource Center | <input type="checkbox"/> 8:00 a.m.  |

### Utica Center for Science and Industry (UCSI):

- |  |                                     |
|--|-------------------------------------|
| <input type="checkbox"/> Saturday, March 3, Instructional Resource Center  | <input type="checkbox"/> 8:00 a.m.  |
| <input type="checkbox"/> Saturday, March 10, Instructional Resource Center | <input type="checkbox"/> 12:30 p.m. |

## Individualized Education Plan (IEP)/504

Parents of students currently receiving special education services or accommodations under section 504 of the Individuals with Disabilities Education Act (IDEA) must include a copy of the applicant's plan so that accommodations can be provided at the time of testing.

If your student currently has testing accommodations as part of a documented educational plan, check the appropriate box and provide a copy of the current plan and provide a description of the accommodations needed at the time of testing.

### Testing Accommodations

- No testing accommodations exist as part of a documented educational plan
- Individualized Educational Plan
- Section 504 Accommodation

## **Student Writing Prompt**

The student applicant should complete the writing prompt by responding to the statement below. Your response is limited to 250 words. The student response should include attributes, abilities and goals that make their program selection an important part of their educational journey and support their aspirations and college and career goals. (Proper grammar is expected.)

**I am interested in participating in my first choice program selection because ...**

## Statements of Understanding

Parents must complete the Statements of Understanding below for **each** specialty program that is a first or second choice of the student applicant. Parents should read, understand and then agree to the terms below by **checking each applicable box for the first choice and second choice program** of the student applicant.

Note: Programs are listed in alphabetical order and not by specialty program preference.

### **Utica Academy for International Studies (UAIS/IB) Parent Understanding and Commitment**

Students must maintain good academic and personal standing to remain in UAIS. An intervention plan for academic success will be initiated by UAIS program staff before student placement changes occur. Academic and personal standing is determined by the District Code of Conduct/Student Handbook.

I Agree (parent/guardian)

All UAIS students must commit to completion of the full IB Diploma Programme including Diploma Programme assessments, Creativity, Activity and Service (CAS) and Extended Essay.

I Agree (parent/guardian)

### **Utica Center for Mathematics, Science and Technology (UCMST) Parent Understanding and Commitment**

Students must maintain good academic and personal standing at UCMST. An intervention plan for academic success will be initiated by UCMST program staff before student placement changes occur. Academic and personal standing is determined by the District Code of Conduct/Student Handbook.

I Agree (parent/guardian)

### **Utica Center for Science and Industry (UCSI) Parent Understanding and Commitment**

Students must maintain good academic and personal standing to remain in the UCSI. An intervention plan for academic success will be initiated by UCSI program staff before student placement changes occur. Academic and personal standing is determined by the District Code of Conduct/Student Handbook.

I Agree (parent/guardian)

Students at UCSI will select an elective pathway (declared in tenth grade) in Engineering Technology, Mechatronics or Multi-media Production.

I Agree (parent/guardian)

## Grade History Upload

Applicants with 7<sup>th</sup> or 8<sup>th</sup> grade records from schools outside of Utica Community Schools must upload their grade history report as part of this application.

Grade history for 7<sup>th</sup> and 8<sup>th</sup> grades

- The applicant attended Utica Community Schools for 7<sup>th</sup> and 8<sup>th</sup> grade – no upload is required.
- The applicant has grade reports from outside of Utica Community Schools for 7<sup>th</sup> or 8<sup>th</sup> grade. Grade reports will be uploaded.

## Parent Permission and Parent/Student Commitment Signatures

I, the parent/guardian of the student applicant, certify that the information provided in this application is true and accurate. I understand that application information, materials and test results will be evaluated by a District Review Committee and that applications, test results, and any additional information considered for eligibility will not be returned to parents or students.

By submitting this application, I give permission to district officials to access my student applicant's academic records, including attendance and discipline records. I understand that providing false, misleading or incomplete information in this application will result in my student being ineligible for program acceptance and/or continued enrollment (this includes Individualized Education Plan (IEP) or 504 Plan) if discovered after an offer of acceptance.

**Checking the box below indicates that I have read and understand the above statement.**

- I Agree (parent/guardian)**

We have read and completed the application and understand that our signatures constitute our acceptance of the requirements and expectations of the Utica Community Schools Secondary Specialty Programs.

\_\_\_\_\_  
**Student Signature** (Typed name serves as a digital signature)

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent/Guardian Signature** (Typed name serves as a digital signature)

\_\_\_\_\_  
**Date**