



**UTICA COMMUNITY SCHOOLS  
POWERSCHOOL PARENT PORTAL AGREEMENT**

Utica Community Schools (UCS) provides online access to student attendance, grades, and other information through the Internet via a system referred to as the "Parent Portal." Parents and guardians who wish to participate must have Internet access and a computer available to them.

**Parent Portal Guidelines/Terms of Use**

1. One username/password will be issued for each student when a signed agreement is returned to the school. Multiple parent(s)/guardians(s) may access the system using the same username/password.
2. You are encouraged to share grade and attendance data with your child. However, your username/password is NOT to be shared with your child. The system provides access to parent-specific information that could be modified so therefore, should not be made available to students. Students will be assigned their own username/password.
3. Usernames and passwords must be kept confidential.
  - a. The district will not be held responsible in the event that a username or password is shared, given, stolen or in any other way becomes known by a person other than the parent/guardian.
  - b. Parents/guardians must contact the school to have a password changed in the event a username/password is compromised or forgotten.
4. Any identified security issue with the system must be communicated to the school office immediately.
5. UCS does not provide technical support for home or work computer systems.
6. Although the Parent Portal utilizes an encrypted connection between the server and users, users acknowledge that communications via the Internet are not guaranteed to be private.
7. Users acknowledge that email communication is not encrypted and is not to be considered private.
8. The display of assignment due dates and the frequency of posted grades may vary among teachers. All teachers will post progress reports and report card grades. Individual teachers may update grades on a more frequent basis at their discretion.

9. If you have a concern regarding your child's grades we ask you to follow the steps below:
  - a. Speak with your child.
  - b. Have your child talk to his/her teacher.
  - c. Refer to the teacher's grading policy.
  - d. Contact the teacher via email or phone.
  - e. Contact school administration via email or phone.
10. Attendance concerns may be addressed by contacting the school office.
11. UCS reserves the right to monitor and log information relating to access of the system and all information transmitted or received in connection with such access. UCS may inspect, distribute or otherwise utilize this data for any purpose. No users shall have an expectation of privacy regarding such data.
12. All information displayed, presented or transmitted shall remain the property of UCS.
13. This system is provided as an educational support tool for you and your child. The information provided is not an official record. Contact your school for official student records.
14. I understand that UCS is providing this access as a privilege and that accounts can be suspended or terminated for misuse.
15. Any user identified as a risk to the system or other UCS systems will be denied access.
16. I will not attempt to access, harm or destroy the data of another user, the school, the district or its systems and understand that violation of any laws may be subject to legal prosecution.
17. I understand that UCS is not liable for any damages to any equipment that is used to access the system.
18. I release UCS and its officers, administrators, employees, and agents from any claims or damages from my use of the system or unauthorized access to my account.

School: \_\_\_\_\_

Student Name(s): \_\_\_\_\_

Parent Printed Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_