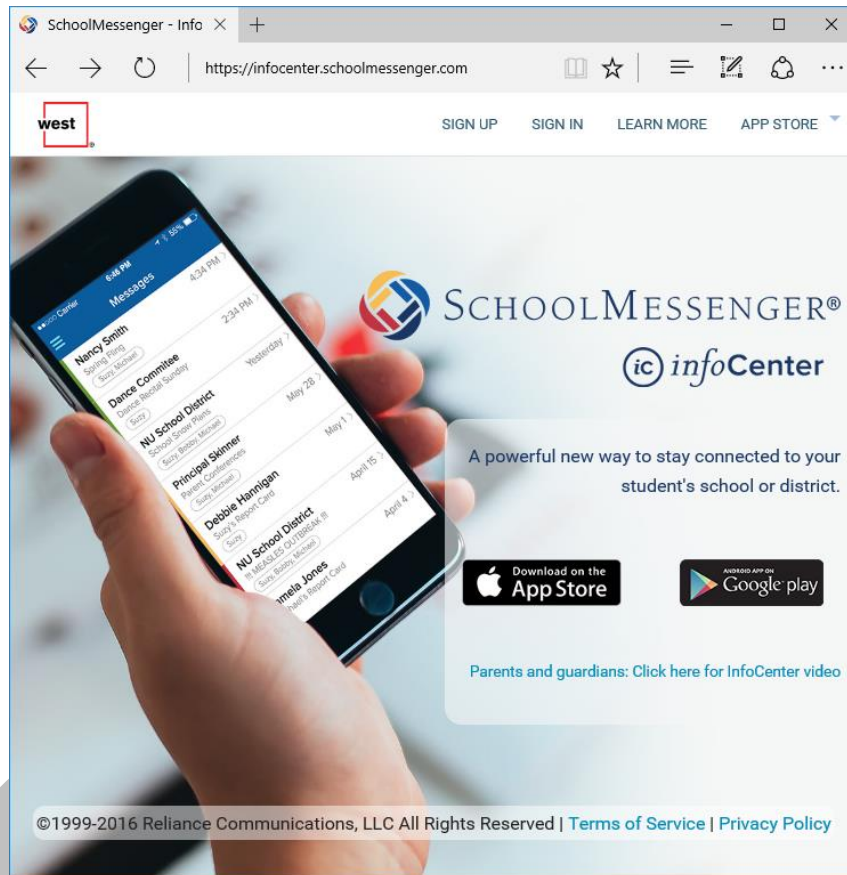


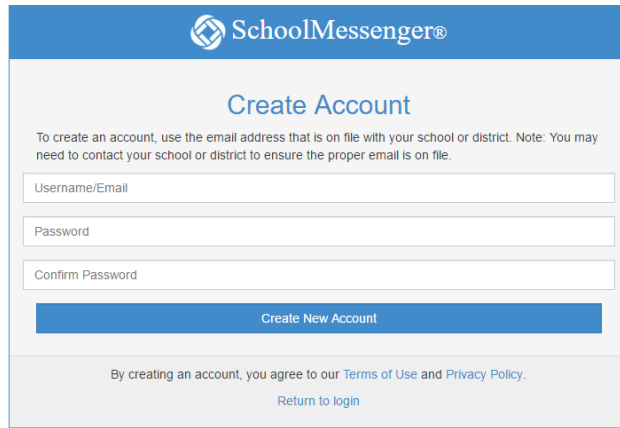
## Securely accessing student information through SchoolMessenger InfoCenter

The SchoolMessenger InfoCenter service will deliver district report cards directly to your email. To sign-up for InfoCenter, use any web browser to access <https://infocenter.schoolmessenger.com> and click on the 'SIGN UP' link near the top of the page



The screenshot shows a web browser window with the URL <https://infocenter.schoolmessenger.com>. The page features the 'west' logo in the top left, navigation links for 'SIGN UP', 'SIGN IN', 'LEARN MORE', and 'APP STORE' in the top right, and a large background image of a hand holding a smartphone displaying a message list. The message list includes items from 'Nancy Smith', 'Dance Committee', 'NJ School District', 'Principal Skinner', 'Debbie Hannigan', and 'NJ School District'. The SchoolMessenger logo and 'ic infoCenter' branding are prominently displayed. A central text box states: 'A powerful new way to stay connected to your student's school or district.' Below this are buttons for 'Download on the App Store' and 'ANDROID APP ON Google play'. A link for 'Parents and guardians: Click here for InfoCenter video' is also present. The footer contains the copyright notice: '©1999-2016 Reliance Communications, LLC All Rights Reserved | [Terms of Service](#) | [Privacy Policy](#)'.

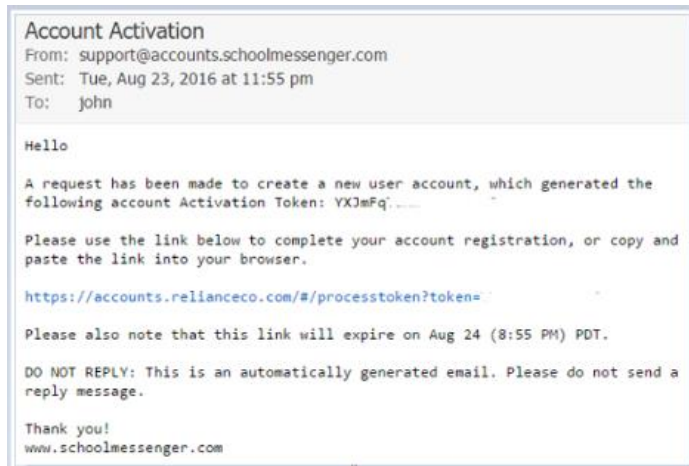
1. When creating your InfoCenter account, it is important to **use the email address that was provided during the PowerSchool Parent Portal registration process** as your username. Choose a secure password.



The screenshot shows the 'Create Account' page for SchoolMessenger. At the top, there is a blue header with the SchoolMessenger logo and name. Below the header, the title 'Create Account' is centered. A note states: 'To create an account, use the email address that is on file with your school or district. Note: You may need to contact your school or district to ensure the proper email is on file.' There are three input fields: 'Username/Email', 'Password', and 'Confirm Password'. Below these fields is a blue button labeled 'Create New Account'. At the bottom, there is a line of text: 'By creating an account, you agree to our [Terms of Use](#) and [Privacy Policy](#).' Below that is a link for 'Return to login'.

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- SchoolMessenger will send an activation email to the address that was provided in step 1. Click on the link in the activation email to complete the registration process.



- Log in InfoCenter at <https://infocenter.schoolmessenger.com> using the email address and password from step 1.
- The system will automatically link all students associated with the email provided to the new account. The link is made by matching the email address provided in step 1 with the email address on file from the PowerSchool Parent Portal registration. If an email address was provided that does not match the PowerSchool Parent Portal registration data, then the following message will be displayed upon login

